

Reminder sheet

Mental method

- 1 Use a mental method if you can and write the answer straight down.

Written method

- 2 Write down an estimate of the answer.
- 3 Set out the addition, using squared paper to get the columns straight.
- 4 Label the columns with H T U for numbers up to 999. Use Th for thousands. Miss out the labels if you are confident.
- 5 Write the numbers in the correct columns. Remember to line up the units in the U column on the right.
- 6 Start adding on the right with the U column and work to the left.
- 7 Carry into the next column on the left when a total is more than 9.
- 8 Compare your answer with your estimate. Does the answer look the right size?