

Writing task assessment sheet: My day out

Name: _____ Class/Set: _____

Teacher's name: _____ Date: _____

Sentence structure and punctuation

	Always/often	Sometimes	Never
Writing makes sense (e.g. no missing words)			
Clear and separate sentences are used			
Words and clauses are joined using and			
Adjectives are used to add descriptive detail			
Full stops mark end of sentences			
Capital letters mark start of sentences			
Capital letters are used for names, days of the week and I			
Question marks and exclamation marks are used as required			

Composition and effect

Sounds like a recount of an event			
Opening introduces the event			
Events are linked in a simple sequence			
Ideas or events are developed over more than one sentence			
Word choice is appropriate to content			

Spelling

Plausible spelling of phonically regular words			
Correct spelling of endings (e.g. tch, ss, ve)			
Correct choice of long vowel digraphs (e.g. ee or ea)			
Phonically regular two-syllable words are correct			
High-frequency common exception words are correct (e.g. was, said, once)			
s and es are added to form plurals			
ed and ing endings are added to regular verbs			

Writing task summary